

Enquiry/Advice Service	Timescale	Fee	Fee for follow up advice
<b>DUTY</b>			
<b>Duty Planning Officer Service</b> <i>To advise on the appropriate pre-application route</i> 9am to 1pm Monday, Tuesday Thursday & Friday; 9am to 5pm on Wednesdays	Instant	Free	N/A
<b>DO I NEED PLANNING PERMISSION / GENERAL ADVICE</b>			
<b>Do I Need Planning Permission (Householder) – Permitted development enquiries for development in the curtilage of a Dwellinghouse</b>	15 working days	£97	N/A
<b>Do I Need Planning Permission (Other) – Permitted development enquiries for commercial and residential proposals</b>	15 working days	£150	N/A
<b>Do I Need Advertisement Consent</b>	15 working days	£50 for the first sign, £25 for each additional sign	N/A
<b>Do I Need Listed Building Consent</b>	10 working days	£150	N/A
<b>Site Constraints Check</b>	10 working days	£50	N/A
<b>Validation Local List Advice</b> Guidance on what you need to include with a planning application	10 working days	£100	N/A
<b>PLANNING SURGERY SERVICE / MEETINGS</b>			
<b>Planning Surgery (Householder)</b> <i>For enquiries for development in the curtilage of a dwellinghouse which would fall within a Householder Planning Application</i>	Set days per week (Two working days notice required)	£150	N/A

<b>Planning Surgery (Minors)</b> <i>For enquiries which would fall within a Minor Planning Application</i>	Set days per week (Two working days notice required)	£250	N/A
<b>Planning Surgery (Majors)</b> <i>For enquiries which would fall within a Major Planning Application</i>	Set days per week (Five working days notice required)	£500	N/A
<b>Meeting following a Recent Application (Householder/Listed Building)</b> <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£150	N/A
<b>Meeting following a Recent Application (Minors)</b> <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£250	N/A
<b>Meeting following a Recent Application (Majors)</b> <i>For discussions about an application which was determined or withdrawn in the previous 12 month. Meetings are arranged within 10 working days</i>	10 working days	£500	N/A
<b>SPECIALIST ADVICE</b>			
<b>Written Tree Advice</b>	15 working days	£95	N/A
<b>Tree Advice On Site</b> <i>Site visits are arranged within 10 working days of receipt of application form</i>	10 working days	£195	N/A
<b>Listed building advice on minor works/maintenance</b>	15 working days	£120	N/A
<b>Listed Building Advice (on site)</b> <i>Site visits are arranged within 10 working days of receipt of application form</i>	10 working days	£295	N/A

WRITTEN PRE-APPLICATION ADVICE			
<b>Householder</b> <i>Advice on the planning merits of extensions/alterations /outbuildings within the curtilage of a dwellinghouse</i>	20 working days	£110	£80 (up to 30 mins)
<b>Adverts</b>	20 working days	£140	£80 (up to 30 mins)
<b>Shop Fronts</b>	20 working day	£140	£80 (up to 30 mins)
<b>Businesses at Home</b> <i>Advice on the planning merits of a business use within the curtilage of a dwellinghouse</i>	20 working days	£175	£80 (up to 30 mins)
<b>Replacement Dwellings</b> <i>One-for-one replacement dwellings on the same application site</i>	20 working Days	£250	£80 (up to 30 mins)
<b>Small Scale Minor</b> e.g. 1-3 dwellings, non-residential (less than 500m2 gross floor space)	20 working Days	£375	£120 (up to 30 mins)
<b>Large Scale Minor</b> e.g. 4-9 dwellings, non-residential (500-999m2 gross floor space)	20 working Days	£750	£200 (up to 45 mins)
<b>Small Scale Major</b> e.g. 10-24 dwellings, non-residential (1000m2 - 1999m2 gross floor space)	Bespoke service/timetable to be agreed	£1,500 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)
<b>Medium Scale Major</b> e.g. 25-99 dwellings, non-residential (2000m2 - 4999m2 gross floor space)	Bespoke service/timetable to be agreed	£2,750 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)
<b>Large Scale Major</b> e.g. 100+ dwellings, non-residential (greater than 4999m2 gross floor space)	Bespoke service/timetable to be agreed	£5,750 <i>Where a PPA is sought we will agree a bespoke fee</i>	£250 (up to 1hr)