

COUNCIL TAX ONLINE – SELECTING PAPERLESS BILLING

Introduction

This guide provides a step by step instruction on how to opt in to e-billing.

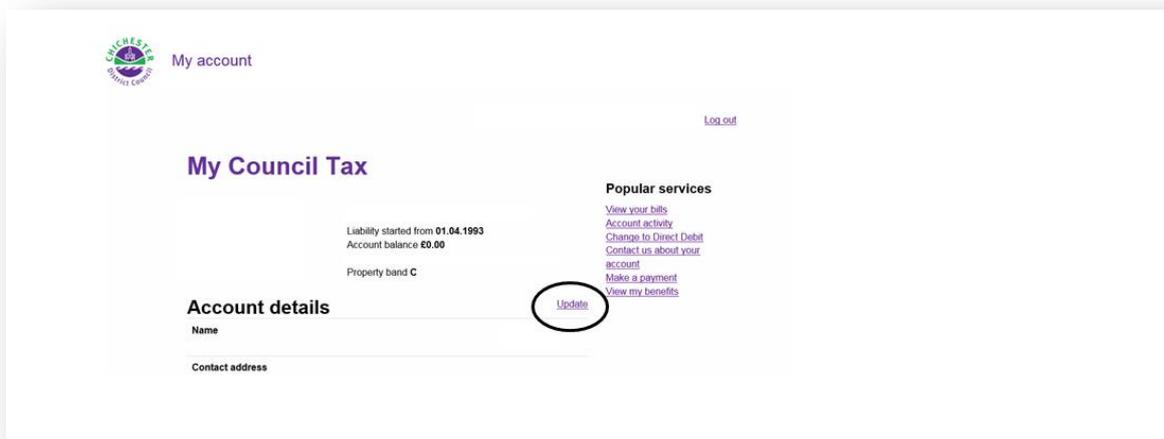
To do this you will need:-

- ✓ Your my council tax login and password

How to opt in to paperless billing

Step 1 – Log into your online account by going to www.chichester.gov.uk/myaccount and selecting my council tax.

Step 2 – Once logged in, you should select “update” next to account details.



Step 3 – You should then select “yes” to paperless billing, and then click finish.

