

# **Chichester District Council**



## **Budget Spending Plan 2017-18**

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# INTRODUCTION

This document contains details of the Council's revenue and capital budget spending plans for the financial year 2017-18. The spending plans are formulated in accordance with the financial principles of the Financial Strategy as adopted by Council that results in a robust financial estimate of the resources needed to deliver Council Services in 2017-18.

The Council has a statutory duty to prepare a balanced annual revenue budget. It is also good financial management to do so within the context of the 5 year Financial Strategy taking into account the impact of the capital programme on the revenue budget.

2017-18 represents the seventh consecutive year of government funding cuts. In September 2016, members of the Council agreed a deficit reduction plan, and delegated authority to the Head of Finance and Governance to take up the government's multi-year funding offer. On 16 November the Council received confirmation from the Department for Communities and Local Government (DCLG) that the four year funding offer was agreed and that the Council *"can expect to receive the allocations published as part of the 2016-17 local government finance settlement in 2017-18, 2018-19 and 2019-20."* The funding set out in the Council's 5 year Financial Strategy is therefore not expected to change.

## Council Spending – Revenue Budget

The Council's revenue budget requirement for 2017-18 is £12.363m (£9.288m excluding NHB). This represents a spending decrease of 19.3% (or a 20.3% decrease when excluding the NHB) over the base budget for 2016-17.

The budget requirement is calculated after deducting income from fees and charges. It has to be financed from Council Tax, Retained Business Rates, Revenue Support Grant and other Government Grants.

The proactive financial management of the council's medium term financial position, efficiencies made during the year, and progress with the deficit reduction programme, have placed the Council in the position of once again being able to balance the forthcoming financial year's budget. This is another major step towards the objective of securing the Council's financial stability over the medium term.

The revenue budget for 2017-18 is shown in the summarised Comprehensive Income and Expenditure statement. This summary provides the net cost of each Cabinet portfolio and also for the main services within each portfolio area.

The detailed budget preparation allows for some variations between budget centres which, when aggregated for the whole of the General Fund, have a neutral effect. These adjustments include:

- Approved virements between or within service budgets. The detailed estimates include some minor virements, requested by Executive Directors, which have no significant impact on the overall level of service provision.
- Movement in recharges from support services, represented by a reallocation of officer time in response to the changing priorities of the Council.
- Notional capital charges for the use of assets included in individual budgets, for proper accounting standards purposes. For council tax setting purposes, these charges are neutralised as an adjustment between reserves.

An analysis and explanation of the major budget movements is also included in the pages that follow the summarised Comprehensive Income and Expenditure statement.

## **Council Spending – Capital Budget**

The 2017-18 budget includes a Capital Programme of £12.903m. Of this sum the following major schemes have been provided for:

- £5.7m for Plot 12 Terminus Road – Enterprise Gateway;
- £2.5m for various housing grants including Disabled Facilities Grants and Affordable Housing Grants,
- £2.1m for the Asset Replacement Programme; and,
- £0.8m for Plot 21 Terminus Road Development.

Further details can be found in the Capital and Projects Programme and Asset Replacement Programme sections of this document.

## **Council Tax**

The Government have confirmed that they will continue with the requirement for any “excessive” Council Tax increases to be determined by local referendum. Excessive is generally deemed to be 2% or £5 whichever is greater for all authorities. They have also confirmed that a tax freeze grant will not be available for 2017-18. For Chichester District Council we are permitted to increase our Council Tax by £5 before triggering a referendum. This equates to a 3.43% increase, or less than 10 pence per week.

For 2017-18 Chichester District Council has set a council tax charge of £150.81, an increase of £5 on the charge for 2016-17.

## **Further information**

Further information about the budget spending plans may be obtained from the Accountancy Services Team at the Council headquarters at East Pallant House, 1 East Pallant, Chichester PO19 1TY.

If you have any questions on any of the information included in the Council's budget spending plans please contact the Accountancy Services Team on 01243 785166 or email [finance@chichester.gov.uk](mailto:finance@chichester.gov.uk).

**J. Ward CPFA**  
**Head of Finance and Governance Services**



# **Summarised Comprehensive Income and Expenditure**

**Draft Summarised**  
**Comprehensive Income and Expenditure Account**

|  | <b>Original Budget<br/>2016/17<br/>£</b> | <b>Estimated<br/>Budget 2017/18<br/>£</b> |
|--|--|---|
| <b>Leader</b>                            |  |   |
| Corporate Management                     | 896                                      | 952                                       |
|  | <b>896</b>                               | <b>952</b>                                |
| <b>Community Services</b>                |  |   |
| Careline                                 | 163                                      | 159                                       |
| Community Engagement and Development     | 1,025                                    | 791                                       |
| Culture and Arts Support                 | 462                                      | 431                                       |
| Family Intervention and Community Safety | 380                                      | 385                                       |
| Health and Wellbeing                     | 167                                      | 160                                       |
| Foreshores                               | 122                                      | 142                                       |
|  | <b>2,319</b>                             | <b>2,068</b>                              |
| <b>Commercial Services</b>               |  |   |
| Car Parks                                | -4,303                                   | -4,098                                    |
| CCTV                                     | 214                                      | 203                                       |
| Economic Development                     | -48                                      | 186                                       |
| Leisure and Sports Development           | 60                                       | 40  |
| Leisure Centres                          | 1,859                                    | 794                                       |
| Museums and Tourist Information Centres  | 851                                      | 900                                       |
| Property Services                        | 152                                      | 204                                       |
|  | <b>-1,216</b>                            | <b>-1,771</b>                             |
| <b>Finance and Governance</b>            |  |   |
| Car Loans                                | 1  | 1   |
| Democratic Representation                | 830                                      | 824                                       |
| Elections                                | 378                                      | 406                                       |
| Housing Benefits                         | 379                                      | 309                                       |
| Non Distributed Costs                    | -36                                      | -22                                       |
| Revenues Services                        | 1,068                                    | 1,006                                     |
| Strategic Financial Management           | 246                                      | 339                                       |
|  | <b>2,866</b>                             | <b>2,863</b>                              |
| <b>Business Improvement Services</b>     |  |   |
| Council Magazine                         | 25                                       | 29  |
|  | <b>25</b>                                | <b>29</b>                                 |
| <b>Planning Services</b>                 |  |   |
| Arts Development                         | 0  | 0   |
| Building Control                         | 167                                      | 89  |
| Design and Implementation                | 4  | -4  |
| Development Management                   | 1,299                                    | 1,101                                     |
| Planning Policy                          | 513                                      | 583                                       |
|  | <b>1,983</b>                             | <b>1,769</b>                              |
| <b>Housing and Environment Services</b>  |  |   |
| Coast Protection and Land Drainage       | 521                                      | 438                                       |
| Commercial and Public Safety             | 521                                      | 484                                       |
| Environmental Protection                 | 507                                      | 521                                       |
| Environmental Health Licencing           | 86                                       | 12  |
| Emergency Planning                       | 66                                       | 86  |
| Environment Policy                       | 171                                      | 171                                       |
| Pest Control                             | 30                                       | 27  |
| Housing Options                          | 551                                      | 562                                       |
| Housing Investments                      | 2,140                                    | 1,765                                     |
| Land Charges                             | -22                                      | -39                                       |
| Street Naming and Numbering              | 47                                       | 44  |
|  | <b>4,617</b>                             | <b>4,071</b>                              |
| <b>Contract Services</b>                 |  |   |
| Cemeteries                               | 99                                       | 142                                       |
| Grounds Maintenance                      | 620                                      | 636                                       |
| Parks and Open Spaces                    | 211                                      | 193                                       |
| Public Conveniences                      | 489                                      | 477                                       |
| Waste, Cleansing & Recycling Services    | 3,199                                    | 3,127                                     |
|  | <b>4,618</b>                             | <b>4,575</b>                              |
| <b>Cost of Services</b>                  | <b>16,109</b>                            | <b>14,556</b>                             |

**Draft Summarised**  
**Comprehensive Income and Expenditure Account**

|  | Original Budget<br>2016/17<br>£ | Estimated<br>Budget 2017/18<br>£ |
|--|---------------------------------|----------------------------------|
| <b>Other Operating Expenditure</b>   |                                 |                                  |
| Internal Drainage Board Levy   | 49                              | 49                               |
| Gain (-) or Loss on the disposal of non current assets                         | 0                               | 0                                |
| <b>Financing and Investment Income and Expenditure</b>                         |                                 |                                  |
| Interest payable and similar charges   | 0                               | 0                                |
| Interest and investment income   | -246                            | -633                             |
| Interest received on finance leases (lessor)                                   | -84                             | -95                              |
| Interest payable on finance leases (lessee)                                    | 10                              | 6                                |
| Interest adjustments relating to soft loans                                    | 0                               | 0                                |
| Investment Properties  | -546                            | -717                             |
| Other Income   | -30                             | -30                              |
|  | <b>15,261</b>                   | <b>13,137</b>                    |
| <b><u>ITEMS NOT FUNDED BY COUNCIL TAX</u></b>                                  |                                 |                                  |
| Notional transactions for comparative and Accounting Code of Practice purposes | -5,691                          | -4,053                           |
| <b><u>Net transfer to or from earmarked reserves</u></b>                       |                                 |                                  |
| Asset Replacement Reserve  | 1,437                           | 1,254                            |
| Capital Projects Reserve   | 231                             | -18                              |
| Restructuring Reserve  | 0                               | 0                                |
| Housing Reserve  | 0                               | 0                                |
| Investment Opportunities Reserve   | 1,296                           | 471                              |
| New Homes Bonus Reserve  | 3,229                           | 2,800                            |
| New Homes Bonus Grants Reserve   | 0                               | 0                                |
| Theatre and Gallery Reserve  | -395                            | -239                             |
| Insurance Fund   | 0                               | 0                                |
| Elections Reserve  | 30                              | 30                               |
| Policy Initiatives & Performance Improvement Fund                              | 0                               | 0                                |
| Planning Delivery Grant  | 0                               | 0                                |
| Local Authority Business Incentive Scheme (LABGIS) Reserve                     | 0                               | 0                                |
| Local Development Framework Reserve  | 0                               | 0                                |
| Energy Efficiency Reserve  | -21                             | 0                                |
| Other Reserves   | -54                             | -1,020                           |
|  | <b>5,755</b>                    | <b>3,278</b>                     |
| <b>DISTRICT COUNCIL REQUIREMENT</b>  | <b>15,325</b>                   | <b>12,363</b>                    |

## Budget Spending Plans 2017-18

The Council's estimated budget requirement for 2017-18, as shown in Appendix 1, is £12.363m (£9.288m excluding NHB). This represents a spending decrease of 19.3% (or a 20.3% decrease when excluding the NHB) over the base budget for 2016-17. The movement can be analysed as follows:

| <b><u>Major Variations</u></b>   | <b>£000</b>               |
|--|---------------------------|
| <b>Base Budget 2016-17</b>   | <b>15,325</b>             |
| <u>Budget increases (+7.8%)</u>  |                           |
| 1. Pay Settlement  | 193                       |
| 2. Chichester Festival Theatre and Pallant House Gallery                         | 156                       |
| 3. Inflation on Prices   | 147                       |
| 4. Pension Contributions   | 124                       |
| 5. Car Park Income   | 106                       |
| 6. Business rates on Council owned property                                      | 90                        |
| 7. Housing Benefits (net of Subsidy)   | 88                        |
| 8. New posts of Recycling Project Officers                                       | 60                        |
| 9. National Insurance  | 58                        |
| 10. Tourism Support  | 50                        |
| 11. Courts Costs   | 48                        |
| 12. ICT Staffing   | 36                        |
| 13. Reduction in Housing Benefit Administration Grant                            | 17                        |
| Other variations (net)   | 22                        |
|  | <hr/> 1,195               |
| <u>Budget decreases (-5.0%)</u>  |                           |
| 14. Return on investments  | -420                      |
| 15. Removal of temporary funding for two posts                                   | -106                      |
| 16. Recycling credits  | -65                       |
| 17. Museum Service trading activities  | -63                       |
| 18. Inflation on fees and charges  | -52                       |
| 19. Estates rental and licence income  | -39                       |
| 20. Council Tax Reduction Scheme grant to Parish Councils                        | -29                       |
|  | <hr/> -774                |
| <u>21. Service Efficiencies (-5.3%)</u>  |                           |
| Net savings arising from outsourcing of Westgate Leisure                         | -571                      |
| Housing and Environment Services efficiencies                                    | -70                       |
| Restructuring of Revenues and Benefits Service                                   | -64                       |
| New Insurance and Banking contracts  | -44                       |
| Planning Advertising   | -35                       |
| Contribution to Selsey Town Council  | -21                       |
|  | <hr/> -805                |
| <u>22. Contributions to/from reserves - subject to Final Settlement (-13.0%)</u> |                           |
| Contribution to the Investment Opportunities Reserve (net) movement)             | -825                      |
| Revenue contribution to the provision for future asset renewals                  | -183                      |
| Business Rates Equalisation Reserve  | -1,139                    |
| Creation of a Local Plan Reserve   | 160                       |
|  | <hr/> -1,987              |
| <b>Budget Requirement (excluding decrease in NHB)</b>                            | <hr/> <b>12,954</b> <hr/> |



**Major Variations****£000**NHB (movement in year) (-3.8%)

-591

**Budget Requirement 2017-18****12,363****Financed By:**Financial Settlement

Revenue Support Grant

189

Settlement related grants

245

434

Council Tax

Council Tax payers

7,830

Collection Fund surplus (Council Tax))

30

7,860

Business Rates Retention Scheme (BRRS)

Retained Business Rates

17,827

Business Rate Tariff payable to central government

-16,244

BRRS grants from central government

1,047

Business Rates Levy payable to central government (or to the West Sussex coastal pool)

-239

Collection Fund deficit (NDR)

-1,397

994

**Funding excluding NHB****9,288**

NHB

3,075

**Total Funding****12,363**

An explanation of each of the major variances shown in the table above can be found in the following paragraphs:

### **Budget Increases**

1. Pay Settlement (budget increase of £192,900)  
The 2017-18 base budget includes provision for a 1% pay increase.
2. Chichester Festival Theatre and Pallant House gallery (budget increase of £156,000)  
The agreement to provide annual funding contributions to the Chichester Festival Theatre and Pallant House Gallery from an earmarked reserve will end during 2017-18. This funding is required to meet the Council's commitment for 2017-18. New agreements that will provide funding to both organisations for four years from the Council's base budget with effect from April 2018 were recommended to Council by Cabinet in December 2016.
3. Inflation on prices (budget increase of £146,900)  
This takes into account cost inflation at £89,600 and the impact of incremental drift on Council salaries amounting to £57,300. General inflation has been estimated 1% apart from utility payments which range from a reduction of 5% for gas and no increase for electricity.
4. Pension Contributions (budget increase of £124,000)  
The Council's pension contribution will be increased by 1% from 1 April 2017.
5. Car Park Income (budget increase of £106,000)  
The 2016-17 base budget was increased by £300,000 to reflect demand based on 2015-16 projections. Unfortunately this increase in volume has not been sustained.  
  
In January 2017, the Cabinet approved an increase in parking charges that will generate £148,500 of income from season tickets (£50,000) and the introduction of evening charges at the Northgate and New Park Road Car Parks in Chichester on a trial basis for one year (£98,500).  
  
In addition to this, income of £45,000 generated from a fee increase in 2016-17 that will be used to fund the introduction of new and additional electric charging points in Council car parks on a non-recurring basis is now available to fund the base budget in 2017-18.
6. Business Rates on Council owned properties (budget increase of £90,000)  
It is forecast that there will be an overall increase in business rates payable on council owned properties. This is mainly as a direct result of the impact of a new rating list that comes into effect from 1 April 2017.
7. Housing Benefits net of subsidy (budget increase of £87,900)  
The net impact of Housing Benefit payments after the receipt of government subsidy is extremely difficult to predict as it is influenced by caseload volume, changing economic conditions and also government initiatives that affect the value of payments made and also the levels of subsidy provided. In the original budget for 2016-17, it was estimated that the Council would receive government subsidy at a rate of 98.18% of total Housing Benefit payment expenditure, the latest forecast suggests that this will reduce to 97.71%. This forecast additional cost represents 0.3% of the Housing Benefit expenditure budget.
8. New posts of Recycling Project Officers (budget increase of £60,000)  
The appointment of two Project Recycling Officers to support the Council's Recycling Action Plan was approved by Cabinet in April 2016. The Action Plan provides a framework to support the achievement of a 50% recycling rate by 2020.
9. National Insurance (budget increase of £58,000)  
The government has introduced a new Apprenticeship Levy with effect from 6 April 2017, that is payable by all large employers (including public sector) operating in the United Kingdom. This new charge will fund the government's target of creating three million new apprenticeships by 2020.

The levy is charged at a rate of 0.5% on an employer's gross annual pay, however, each employer will receive a £15,000 allowance per year to offset against the levy, meaning that only those with pay bills of more than £3million will pay the levy, regardless of whether they have apprentices or not. For the Council the levy that will be collected by the HMRC through employers' Pay As You Earn is estimated to be £58,000.

The levy will be placed in a new digital apprenticeship service account that CDC will have access to and will be able to use to pay for training costs of approved apprenticeships schemes. Funds will expire 18 months after being entered into the digital account, unless they are spent on apprenticeship training.

10. Tourism Support (budget increase of £50,000)

At their meeting on 17 January 2017, the Overview and Scrutiny recommended to Cabinet that a growth bid of £50,000 be included in the base budget 2017-18 as an annual allocation of partnership funding for five years from April 2017 to assist the development a new strategy for the visitor economy in the district. A report on this proposal can be found elsewhere on the agenda.

11. Court Costs income (budget increase of £48,200)

Reduction in income from Court costs awarded as result of council tax recovery proceedings based upon previous two financial year's outturn figures. The introduction of additional instalment dates and also the option to spread the council tax demand over twelve months has resulted in a reduced need to take court action for non/late payments. In contrast this has had a positive effect on the council tax collection rate.

12. ICT Staffing (budget increase of £35,700)

A balance of funding is required to finance a post and staff regradings within the ICT Service. The total cost of £57,700 has been funded in part from a reduction in the cost of IT Support and Maintenance Agreements. As a result of the cessation of the Shared Services project, savings equalling this sum will also need to be found on top of the target set for the future review of the ICT Service.

13. Reduction in Housing Benefit Administration Grant (budget increase of £16,800)

Reduction in the government grant provided for the administration of Housing benefits for 2017-18.

### **Budget decreases**

14. Return on investments (budget decrease of £420,000)

The Council has invested £10million in the Local Authority Property Fund as per the approved Treasury Management Strategy. It is anticipated that the average net yield will be some £420,000 per annum. The Council's updated budget principles incorporate this income into the revenue account due to the long term stable nature of this investment.

15. Removal of temporary funding for two posts (budget decrease of £106,400)

Two new posts were incorporated into the base budget for 2016-17 on a non-recurring basis.

The base budget funding for these posts has therefore been removed from the 2017-18 base budget. Any continued funding requirements will be considered as part of a restructure at Chichester Contract Services.

16. Recycling credits (budget decrease of £65,000)

Recycling credits have increased due to growth in the volume of items being recycled and also the quality of the materials.

17. Museum Trading Activities (budget decrease of £62,500)

The Museum Service estimates that it will generate an additional £62,500 of income in 2017-18. This will be derived from hosting weddings at the Guildhall in Priory Park, Chichester (£35,000), external hire of the space in the Novium Museum building (£20,000), growth in

income from the Museum's learning business (£19,700), and income as a direct result of hold the Tim Peake Exhibition (£10,000). However, it is also anticipated that there will be a reduced income from its other trading activities i.e. theatre, hotel and coach bookings (£22,200).

18. Inflation on fees and charges (budget decrease of £51,700)

Inflation on general fees and charges for Council services, excluding car parks.

19. Estates rental and licence income (net budget decrease of £39,300)

Overall increase in rental and licence income based on 2016-17 forecast rent schedule includes:

- The completion of Phase 1B of the Barnfield Drive development will generate additional income of £147,800;
- Insurance costs recovered from tenants that was not previously budgeted for will provide an additional £33,000 income;
- Reduction in rental income at St. James Industrial Estate mainly due to voids as a result of the pending site redevelopment project (£69,000); and,
- Other changes to Estates rental forecasts. A reduction in income of £72,500 which mainly relates to income from Plots 4a and 4b Terminus Road that was entered into the base budget for 2016-17 twice in error as these properties are classed as Investment Properties.

20. Council Tax Reduction Scheme (CTRS) grant to Parish Councils (budget decrease of £29,400)

Reduction in CTRS grant paid to Parish Councils as agreed by Cabinet in December 2016.

### **Service Efficiencies**

21. Service Efficiencies (budget decrease of £805,600)

Savings arising from Year 2 of the contract to outsource Westgate Leisure of £571,300.

There has been a restructure in the Revenues and Benefits team which has resulted in a decrease of staff to reflect the reorganisation of responsibilities. This has produced cost savings of £64,000.

The five year financial strategy provides for an estimated £250,000 of savings to be delivered from a Procurement Review from 2018-19 onwards. The following cost reductions have been offered up as part of the 2017-18 budget process in support of this target amount:

- The Housing and Environment service has identified savings of £70,300 following a review of costs across its service areas; and,
- The Planning Service identified a budget providing for costs of advertising can be reduced by £35,000.
- The contract for the Council banking arrangements was retendered and the annual insurance renewals renegotiated by the Finance Team resulting in total savings of £43,800.

As part of the Customer Services Review, an agreement with Selsey Town Council to provide an area office service has been renegotiated provided a saving of £21,200.

### **Contributions to/from reserves**

22. Contributions to/from reserves - subject to Final Settlement (a decrease of £1,987,000)

A contribution to reserves of £471k has been set aside for new investment opportunities. This represents a £825k decrease on the base budget contribution from 2016-17. Use of this

reserve will follow the normal project approval process via Cabinet and Council (depending on value).

The contribution towards asset replacement has been reduced by £183k net of inflation following a review of the 25 year Asset Replacement Programme. These changes ensure that the 25 year programme is fully funded based on current expected profiles. Although included in the Financial Strategy, this reduction was not forecast to be built into the base budget until 2018-19.

The budget for 2017-18 also includes a £1.139m contribution from the Business Rates Equalisation Reserve. This reserve is used to account for the net effect of timing differences between funds recognised in the Council's General Fund in accordance with accounting rules and the timing of cash payments received from Central Government.

The Financial Strategy approved by Cabinet in December 2016 provides for an annual contribution of £160k to a new Local Plan Reserve to support the funding of the Council's Local Plan Submission.



# **Cabinet Portfolios**

# LEADER OF THE COUNCIL PORTFOLIO

## Council Leader



Cllr Mr A (Tony) Dignum

Tel: 01243 538585

Email: [tdignum@chichester.gov.uk](mailto:tdignum@chichester.gov.uk)

## Summary

|                     | £000       |
|---------------------|------------|
| Employee costs      | 379        |
| Other running costs | 583        |
| Capital charges     | 3          |
| Income              | -13        |
| Net Cost            | <b>952</b> |

## Area of Responsibility included in Summary:

### Corporate Management

|                     |            |
|---------------------|------------|
| Employee costs      | 379        |
| Other running costs | 583        |
| Capital charges     | 3          |
| Income              | -13        |
|                     | <b>952</b> |

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.

# COMMUNITY SERVICES PORTFOLIO

## Deputy Leader and Cabinet Member for Community Services



Cllr Eileen Lintill

Tel: 01798 342948

Email: [elintill@chichester.gov.uk](mailto:elintill@chichester.gov.uk)

### Summary

|                     | £000         |
|---------------------|--------------|
| Employee costs      | 1,746        |
| Other running costs | 2,082        |
| Capital charges     | 50           |
| Income              | -1,810       |
| Net Cost            | <b>2,068</b> |

### Area of Responsibility included in Summary:

#### Careline

|                     |            |
|---------------------|------------|
| Employee costs      | 754        |
| Other running costs | 362        |
| Capital charges     | 14         |
| Income              | -971       |
|                     | <b>159</b> |

#### Community Engagement and Development

|                     |            |
|---------------------|------------|
| Employee costs      | 259        |
| Other running costs | 776        |
| Capital charges     | 8          |
| Income              | -252       |
|                     | <b>791</b> |

#### Culture and Arts Support

|                     |            |
|---------------------|------------|
| Employee costs      | 0          |
| Other running costs | 494        |
| Capital charges     | 9          |
| Income              | -72        |
|                     | <b>431</b> |

#### Family Intervention and Community Safety

|                     |            |
|---------------------|------------|
| Employee costs      | 441        |
| Other running costs | 138        |
| Capital charges     | 7          |
| Income              | -201       |
|                     | <b>385</b> |



## COMMUNITY SERVICES PORTFOLIO

|                             | £000       |
|-----------------------------|------------|
| <b>Health and Wellbeing</b> |            |
| Employee costs              | 217        |
| Other running costs         | 228        |
| Capital charges             | 4          |
| Income                      | -289       |
|                             | <b>160</b> |
| <b>Foreshores</b>           |            |
| Employee costs              | 75         |
| Other running costs         | 84         |
| Capital charges             | 8          |
| Income                      | -25        |
|                             | <b>142</b> |

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.

# COMMERCIAL SERVICES PORTFOLIO

## Cabinet Member for Commercial Services



Cllr Mrs Gillian Keegan

Tel: 01798344084

Email: [gkeegan@chichester.gov.uk](mailto:gkeegan@chichester.gov.uk)

### Summary

|                     | £000          |
|---------------------|---------------|
| Employee costs      | 1,252         |
| Other running costs | 4,026         |
| Capital charges     | 1,351         |
| Income              | -8,400        |
| Net Cost            | <b>-1,771</b> |

### Area of Responsibility included in Summary:

#### Car Parks

|                     |               |
|---------------------|---------------|
| Employee costs      | 538           |
| Other running costs | 1,693         |
| Capital charges     | 120           |
| Income              | -6,449        |
|                     | <b>-4,098</b> |

#### CCTV

|                     |            |
|---------------------|------------|
| Employee costs      | 16         |
| Other running costs | 188        |
| Capital charges     | 14         |
| Income              | -15        |
|                     | <b>203</b> |

#### Economic Development

|                     |            |
|---------------------|------------|
| Employee costs      | 316        |
| Other running costs | 709        |
| Capital charges     | 316        |
| Income              | -1,155     |
|                     | <b>186</b> |

#### Leisure and Sports Development

|                     |           |
|---------------------|-----------|
| Employee costs      | 24        |
| Other running costs | 8         |
| Capital charges     | 8         |
| Income              | 0         |
|                     | <b>40</b> |

## COMMERCIAL SERVICES PORTFOLIO

|  | £000       |
|--|------------|
| <b>Leisure Centres</b>                         |            |
| Employee costs                                 | 64         |
| Other running costs                            | 294        |
| Capital charges                                | 615        |
| Income   | -179       |
|  | <b>794</b> |
| <b>Museums and Tourist Information Centres</b> |            |
| Employee costs                                 | 294        |
| Other running costs                            | 606        |
| Capital charges                                | 218        |
| Income   | -218       |
|  | <b>900</b> |
| <b>Property Services</b>                       |            |
| Employee costs                                 | 0          |
| Other running costs                            | 528        |
| Capital charges                                | 60         |
| Income   | -384       |
|  | <b>204</b> |

### Central Support Services included within the responsibilities of this Portfolio:

|                         |            |
|-------------------------|------------|
| <b>Estates Services</b> |            |
| Employee costs          | 452        |
| Other running costs     | 39         |
| Capital charges         | 5          |
| Income                  | -79        |
|                         | <b>417</b> |

As Support Services, the costs of these services are recharged across all Council services based upon an appropriate apportionment basis and appear within 'Other running costs' in the other Portfolio areas of responsibility.

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.

# FINANCE AND GOVERNANCE PORTFOLIO

## Cabinet Member for Finance and Governance



Cllr Mrs Philippa Hardwick

Tel: 01428 661866

Email: [phardwick@chichester.gov.uk](mailto:phardwick@chichester.gov.uk)

### Summary

|                     | £000         |
|---------------------|--------------|
| Employee costs      | 1,925        |
| Other running costs | 37,199       |
| Capital charges     | 59           |
| Income              | -36,320      |
| Net Cost            | <b>2,863</b> |

### Area of Responsibility included in Summary:

#### Car Loans

|                     |          |
|---------------------|----------|
| Employee costs      | 0        |
| Other running costs | 3        |
| Capital charges     | 0        |
| Income              | -2       |
|                     | <b>1</b> |

#### Democratic Representation

|                     |            |
|---------------------|------------|
| Employee costs      | 305        |
| Other running costs | 634        |
| Capital charges     | 15         |
| Income              | -130       |
|                     | <b>824</b> |

#### Elections

|                     |            |
|---------------------|------------|
| Employee costs      | 185        |
| Other running costs | 216        |
| Capital charges     | 5          |
| Income              | 0          |
|                     | <b>406</b> |

#### Housing Benefits

|                     |            |
|---------------------|------------|
| Employee costs      | 521        |
| Other running costs | 35,423     |
| Capital charges     | 16         |
| Income              | -35,651    |
|                     | <b>309</b> |

## FINANCE AND GOVERNANCE PORTFOLIO

|                                       | £000         |
|---------------------------------------|--------------|
| <b>Non Distributed Costs</b>          |              |
| Employee costs                        | 0            |
| Other running costs                   | -32          |
| Capital charges                       | 10           |
| Income                                | 0            |
|                                       | <b>-22</b>   |
| <b>Revenues Services</b>              |              |
| Employee costs                        | 914          |
| Other running costs                   | 616          |
| Capital charges                       | 13           |
| Income                                | -537         |
|                                       | <b>1,006</b> |
| <b>Strategic Financial Management</b> |              |
| Employee costs                        | 0            |
| Other running costs                   | 339          |
| Capital charges                       | 0            |
| Income                                | 0            |
|                                       | <b>339</b>   |

### Central Support Services included within the responsibilities of this Portfolio:

|  |            |
|--|------------|
| <b>Finance and Legal Services Management</b> |            |
| Employee costs                               | 110        |
| Other running costs                          | 5          |
| Capital charges                              | 1          |
| Income                                       | 0          |
|  | <b>116</b> |
| <b>Audit Services</b>                        |            |
| Employee costs                               | 182        |
| Other running costs                          | 14         |
| Capital charges                              | 2          |
| Income                                       | 0          |
|  | <b>198</b> |
| <b>Financial Strategy and Accounting</b>     |            |
| Employee costs                               | 541        |
| Other running costs                          | 58         |
| Capital charges                              | 7          |
| Income                                       | -1         |
|  | <b>605</b> |
| <b>Legal Services</b>                        |            |
| Employee costs                               | 311        |
| Other running costs                          | 80         |
| Capital charges                              | 4          |
| Income                                       | -5         |
|  | <b>390</b> |
| <b>Revenues Services</b>                     |            |
| Employee costs                               | 141        |
| Other running costs                          | 25         |
| Capital charges                              | 5          |
| Income                                       | 0          |
|  | <b>171</b> |

## **FINANCE AND GOVERNANCE PORTFOLIO**

As Support Services, the costs of these services are recharged across all Council services based upon an appropriate apportionment basis and appear within 'Other running costs' in the other Portfolio areas of responsibility.

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# BUSINESS IMPROVEMENT SERVICES PORTFOLIO

## Cabinet Member for Business Improvement Services



Cllr Penny Plant

Tel: 01243 575031

Email: [pplant@chichester.gov.uk](mailto:pplant@chichester.gov.uk)

### Summary

|                     | £000      |
|---------------------|-----------|
| Employee costs      | 0         |
| Other running costs | 55        |
| Capital charges     | 0         |
| Income              | -26       |
| Net Cost            | <b>29</b> |

### Area of Responsibility included in Summary:

#### Council Magazine

|                     |           |
|---------------------|-----------|
| Employee costs      | 0         |
| Other running costs | 55        |
| Capital charges     | 0         |
| Income              | -26       |
|                     | <b>29</b> |

### Central Support Services included within the responsibilities of this Portfolio:

#### Business Improvement Management

|                     |            |
|---------------------|------------|
| Employee costs      | 95         |
| Other running costs | 4          |
| Capital charges     | 1          |
| Income              | 0          |
|                     | <b>100</b> |

#### Corporate Policy Advice

|                     |            |
|---------------------|------------|
| Employee costs      | 140        |
| Other running costs | 8          |
| Capital charges     | 2          |
| Income              | 0          |
|                     | <b>150</b> |

#### Building Services

|                     |            |
|---------------------|------------|
| Employee costs      | 239        |
| Other running costs | 19         |
| Capital charges     | 3          |
| Income              | 0          |
|                     | <b>261</b> |

## BUSINESS IMPROVEMENT SERVICES PORTFOLIO

|   | £000         |
|---|--------------|
| <b>Administrative Buildings</b>                 |              |
| Employee costs                                  | 168          |
| Other running costs                             | 589          |
| Capital charges                                 | 126          |
| Income  | -12          |
|   | <b>871</b>   |
| <b>Customer Services</b>                        |              |
| Employee costs                                  | 442          |
| Other running costs                             | 60           |
| Capital charges                                 | 9            |
| Income  | -2           |
|   | <b>509</b>   |
| <b>Information and Communication Technology</b> |              |
| Employee costs                                  | 827          |
| Other running costs                             | 1,052        |
| Capital charges                                 | 37           |
| Income  | -1           |
|   | <b>1,915</b> |
| <b>Human Resources and Payroll</b>              |              |
| Employee costs                                  | 264          |
| Other running costs                             | 31           |
| Capital charges                                 | 4            |
| Income  | 0            |
|   | <b>299</b>   |
| <b>Procurement</b>                              |              |
| Employee costs                                  | 42           |
| Other running costs                             | 3            |
| Capital charges                                 | 0            |
| Income  | 0            |
|   | <b>45</b>    |
| <b>Health and Safety</b>                        |              |
| Employee costs                                  | 88           |
| Other running costs                             | 9            |
| Capital charges                                 | 1            |
| Income  | 0            |
|   | <b>98</b>    |

As Support Services, the costs of these services are recharged across all Council services based upon an appropriate apportionment basis and appear within 'Other running costs' in the other Portfolio areas of responsibility.

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.



# PLANNING SERVICES PORTFOLIO

## Cabinet Member for Planning Services



Cllr Mrs Susan Taylor

Tel: 01243 514034

Email: [sttaylor@chichester.gov.uk](mailto:sttaylor@chichester.gov.uk)

### Summary

|                     | £000         |
|---------------------|--------------|
| Employee costs      | 2,803        |
| Other running costs | 1,328        |
| Capital charges     | 35           |
| Income              | -2,397       |
| Net Cost            | <b>1,769</b> |

### Area of Responsibility included in Summary:

#### Arts Development

|                     |          |
|---------------------|----------|
| Employee costs      | 0        |
| Other running costs | 50       |
| Capital charges     | 0        |
| Income              | -50      |
|                     | <b>0</b> |

#### Building Control

|                     |           |
|---------------------|-----------|
| Employee costs      | 403       |
| Other running costs | 154       |
| Capital charges     | 5         |
| Income              | -473      |
|                     | <b>89</b> |

#### Conservation and Design

|                     |           |
|---------------------|-----------|
| Employee costs      | 116       |
| Other running costs | 106       |
| Capital charges     | 2         |
| Income              | -228      |
|                     | <b>-4</b> |

#### Development Management

|                     |              |
|---------------------|--------------|
| Employee costs      | 1,814        |
| Other running costs | 871          |
| Capital charges     | 24           |
| Income              | -1,608       |
|                     | <b>1,101</b> |

## PLANNING SERVICES PORTFOLIO

|                        | £000       |
|------------------------|------------|
| <b>Planning Policy</b> |            |
| Employee costs         | 470        |
| Other running costs    | 147        |
| Capital charges        | 4          |
| Income                 | -38        |
|                        | <b>583</b> |

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.

# HOUSING AND ENVIRONMENT SERVICES PORTFOLIO

## Cabinet Member for Housing and Environment Services



Cllr Mrs Carol Purnell

Tel: 01243 605927

Email: [sttaylor@chichester.gov.uk](mailto:sttaylor@chichester.gov.uk)

### Summary

|                     | £000         |
|---------------------|--------------|
| Employee costs      | 2,384        |
| Other running costs | 4,333        |
| Capital charges     | 276          |
| Income              | -2,922       |
| Net Cost            | <b>4,071</b> |

### Area of Responsibility included in Summary:

#### Coast Protection and Land Drainage

|                     |            |
|---------------------|------------|
| Employee costs      | 109        |
| Other running costs | 149        |
| Capital charges     | 221        |
| Income              | -41        |
|                     | <b>438</b> |

#### Commercial and Public Safety

|                     |            |
|---------------------|------------|
| Employee costs      | 369        |
| Other running costs | 118        |
| Capital charges     | 5          |
| Income              | -8         |
|                     | <b>484</b> |

#### Environmental Protection

|                     |            |
|---------------------|------------|
| Employee costs      | 418        |
| Other running costs | 223        |
| Capital charges     | 7          |
| Income              | -127       |
|                     | <b>521</b> |

#### Environmental Health Licencing

|                     |           |
|---------------------|-----------|
| Employee costs      | 247       |
| Other running costs | 120       |
| Capital charges     | 4         |
| Income              | -359      |
|                     | <b>12</b> |

## HOUSING AND ENVIRONMENT SERVICES PORTFOLIO

|                                    | £000         |
|------------------------------------|--------------|
| <b>Emergency Planning</b>          |              |
| Employee costs                     | 34           |
| Other running costs                | 52           |
| Capital charges                    | 0            |
| Income                             | 0            |
|                                    | <b>86</b>    |
| <b>Environment Policy</b>          |              |
| Employee costs                     | 163          |
| Other running costs                | 144          |
| Capital charges                    | 2            |
| Income                             | -138         |
|                                    | <b>171</b>   |
| <b>Pest Control</b>                |              |
| Employee costs                     | 0            |
| Other running costs                | 27           |
| Capital charges                    | 0            |
| Income                             | 0            |
|                                    | <b>27</b>    |
| <b>Housing Options</b>             |              |
| Employee costs                     | 485          |
| Other running costs                | 556          |
| Capital charges                    | 30           |
| Income                             | -509         |
|                                    | <b>562</b>   |
| <b>Housing Investments</b>         |              |
| Employee costs                     | 433          |
| Other running costs                | 2,836        |
| Capital charges                    | 5            |
| Income                             | -1,509       |
|                                    | <b>1,765</b> |
| <b>Land Charges</b>                |              |
| Employee costs                     | 95           |
| Other running costs                | 94           |
| Capital charges                    | 1            |
| Income                             | -229         |
|                                    | <b>-39</b>   |
| <b>Street Naming and Numbering</b> |              |
| Employee costs                     | 31           |
| Other running costs                | 14           |
| Capital charges                    | 1            |
| Income                             | -2           |
|                                    | <b>44</b>    |

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.

# CONTRACT SERVICES PORTFOLIO

## Cabinet Member for Contract Services



Cllr Mr Roger Barrow

Tel: 01243 601100

Email: [rbarrow@chichester.gov.uk](mailto:rbarrow@chichester.gov.uk)

### Summary

|                     | £000         |
|---------------------|--------------|
| Employee costs      | 3,431        |
| Other running costs | 3,908        |
| Capital charges     | 693          |
| Income              | -3,457       |
| Net Cost            | <b>4,575</b> |

### Area of Responsibility included in Summary:

#### Cemeteries

|                     |            |
|---------------------|------------|
| Employee costs      | 33         |
| Other running costs | 178        |
| Capital charges     | 18         |
| Income              | -87        |
|                     | <b>142</b> |

#### Grounds Maintenance

|                     |            |
|---------------------|------------|
| Employee costs      | 319        |
| Other running costs | 302        |
| Capital charges     | 19         |
| Income              | -4         |
|                     | <b>636</b> |

#### Parks and Open Spaces

|                     |            |
|---------------------|------------|
| Employee costs      | 50         |
| Other running costs | 243        |
| Capital charges     | 85         |
| Income              | -185       |
|                     | <b>193</b> |

#### Public Conveniences

|                     |            |
|---------------------|------------|
| Employee costs      | 29         |
| Other running costs | 377        |
| Capital charges     | 99         |
| Income              | -28        |
|                     | <b>477</b> |

## CONTRACT SERVICES PORTFOLIO

|  | £000         |
|--|--------------|
| <b>Waste, Cleansing and Recycling Services</b> |              |
| Employee costs                                 | 3,000        |
| Other running costs                            | 2,808        |
| Capital charges                                | 472          |
| Income   | -3,153       |
|  | <b>3,127</b> |

Full details of Cabinet Member Responsibilities can be found in the Council Website at <http://chichester.moderngov.co.uk/mgCommitteeDetails.aspx?ID=135>.



# **Capital and Projects Programme 2017-18**

Programme of Capital Projects - 2016/17 (revised) to 2021/22

| Capital Financing Summary                        | 2016/17          | 2017/18           | 2018/19          | 2019/20          | 2020/21          | 2021/22          |
|--|------------------|-------------------|------------------|------------------|------------------|------------------|
|  | £                | £                 | £                | £                | £                | £                |
| <b>Capital Receipts</b>                          |                  |                   |                  |                  |                  |                  |
| Capital Receipts Reserve                         | 1,452,100        | 53,000            | 2,712,600        | 1,184,600        | 816,900          | 500,000          |
| <b>Revenue Financing</b>                         |                  |                   |                  |                  |                  |                  |
| Capital Projects Fund / General Revenue Reserves | 2,112,600        | 8,601,500         | 0                | 0                | 0                | 0                |
| Asset Replacement Fund                           | 2,453,700        | 1,982,600         | 778,000          | 961,000          | 1,153,000        | 1,155,000        |
| Commuted Payments (S106)                         | 244,800          | 953,000           | 210,000          | 76,300           | 0                | 0                |
| New Homes Bonus                                  | 298,300          | 270,600           | 250,000          | 300,000          | 300,000          | 354,700          |
| <b>Community Infrastructure Levy (funds IBP)</b> | <b>40,500</b>    | <b>20,000</b>     | <b>890,000</b>   | <b>1,030,000</b> | <b>2,350,000</b> | <b>850,000</b>   |
| <b>Capital Grants</b>                            |                  |                   |                  |                  |                  |                  |
| Disabled Facilities Grants                       | 600,000          | 665,000           | 665,000          | 665,000          | 665,000          | 665,000          |
| Environment Agency coastal grants                | 597,800          | 212,500           | 212,500          | 212,500          | 212,500          | 0                |
|  |                  |                   |                  |                  |                  |                  |
| <b>Other Contributions</b>                       | 59,100           | 144,900           | 0                | 0                | 0                | 0                |
|  |                  |                   |                  |                  |                  |                  |
| <b>Funding Totals</b>                            | <b>7,858,900</b> | <b>12,903,100</b> | <b>5,718,100</b> | <b>4,429,400</b> | <b>5,497,400</b> | <b>3,524,700</b> |



| Project   | Total<br>Approved<br>Budget | Total Prior<br>Years<br>Payments | 2016/17          | 2017/18          | 2018/19          | 2019/20        | 2020/21        | 2021/22        |
|---|-----------------------------|----------------------------------|------------------|------------------|------------------|----------------|----------------|----------------|
|   | £                           | £                                | £                | £                | £                | £              | £              | £              |
| <b><u>Leader</u></b>                              |                             |                                  |                  |                  |                  |                |                |                |
| Chichester City - Preparing a Vision for the City | 65,000                      | 3,700                            | 46,300           | 15,000           | 0                | 0              | 0              | 0              |
| Southern Gateway LEP consultation                 | 125,000                     | 0                                | 35,000           | 90,000           | 0                | 0              | 0              | 0              |
| <b>Leader Totals</b>                              | <b>190,000</b>              | <b>3,700</b>                     | <b>81,300</b>    | <b>105,000</b>   | <b>0</b>         | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| <b><u>Commercial</u></b>                          |                             |                                  |                  |                  |                  |                |                |                |
| Leisure Contract - Capital Works                  | 1,500,000                   | 0                                | 1,500,000        | 0                | 0                | 0              | 0              | 0              |
| Plot 12 Terminus Road - Enterprise Gateway        | 6,245,900                   | 152,200                          | 383,000          | 5,710,700        | 0                | 0              | 0              | 0              |
| Plot 21 Terminus Road Development                 | 2,083,000                   | 53,200                           | 153,000          | 760,300          | 1,116,500        | 0              | 0              | 0              |
| The Novium Museum - Option Appraisal              | 55,000                      | 0                                | 55,000           | 0                | 0                | 0              | 0              | 0              |
| Asset Realisation and Development                 | 145,000                     | 76,100                           | 48,300           | 20,600           | 0                | 0              | 0              | 0              |
| New Employment Land - Attracting Businesses       | 40,000                      | 0                                | 40,000           | 0                | 0                | 0              | 0              | 0              |
| Tower Street                                      | 6,905,000                   | 6,867,000                        | 38,000           | 0                | 0                | 0              | 0              | 0              |
| The Guildhall - Heating & Lighting                | 30,000                      | 0                                | 30,000           | 0                | 0                | 0              | 0              | 0              |
| St. James Industrial Estate - Development Options | 25,000                      | 0                                | 12,500           | 12,500           | 0                | 0              | 0              | 0              |
| Leisure Management Review                         | 110,800                     | 100,900                          | 9,900            | 0                | 0                | 0              | 0              | 0              |
| Investment Opportunity 2 (Crane Street)           | 1,650,000                   | 1,618,000                        | 8,800            | 23,200           | 0                | 0              | 0              | 0              |
| Access Road to Florence Park from Pound Farm Road | 8,700                       | 0                                | 8,700            | 0                | 0                | 0              | 0              | 0              |
| Developing a New Strategy for the Visitor Economy | 65,000                      | 0                                | 0                | 65,000           | 0                | 0              | 0              | 0              |
| The Novium Museum - Market testing                | 25,600                      | 0                                | 0                | 25,600           | 0                | 0              | 0              | 0              |
| <b>Commercial Totals</b>                          | <b>18,889,000</b>           | <b>8,867,400</b>                 | <b>2,287,200</b> | <b>6,617,900</b> | <b>1,116,500</b> | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| <b><u>Business Improvement</u></b>                |                             |                                  |                  |                  |                  |                |                |                |
| Upgrade of Heating and Ventilation Systems - EPH  | 186,300                     | 9,800                            | 176,500          | 0                | 0                | 0              | 0              | 0              |
| NWOW - Electronic Document Management             | 38,000                      | 7,400                            | 30,600           | 0                | 0                | 0              | 0              | 0              |
| CRM Stage 2 – Temporary IT Analyst Post           | 40,000                      | 10,900                           | 29,100           | 0                | 0                | 0              | 0              | 0              |
| CRM Stage 2 Rollout                               | 54,400                      | 37,600                           | 16,800           | 0                | 0                | 0              | 0              | 0              |
| Shared Services Consultation                      | 10,000                      | 0                                | 10,000           | 0                | 0                | 0              | 0              | 0              |
| EPH - Asset options appraisal                     | 10,000                      | 0                                | 0                | 10,000           |                  |                |                |                |
| <b>Business Improvement Totals</b>                | <b>338,700</b>              | <b>65,700</b>                    | <b>263,000</b>   | <b>10,000</b>    | <b>0</b>         | <b>0</b>       | <b>0</b>       | <b>0</b>       |
| <b><u>Community</u></b>                           |                             |                                  |                  |                  |                  |                |                |                |
| New Homes Bonus Scheme Awards                     | 2,056,900                   | 352,200                          | 250,000          | 250,000          | 250,000          | 300,000        | 300,000        | 354,700        |
| Grants Portal                                     | 1,525,000                   | 616,900                          | 175,000          | 183,000          | 183,000          | 183,000        | 184,100        | 0              |
| Bracklesham Bay – Use of S106                     | 1,986,700                   | 1,937,500                        | 49,200           | 0                | 0                | 0              | 0              | 0              |
| Gypsies and Travellers Transit Site               | 151,400                     | 72,600                           | 0                | 78,800           | 0                | 0              | 0              | 0              |
| Petworth Leisure Facilities (Skate park)          | 811,900                     | 741,900                          | 0                | 70,000           | 0                | 0              | 0              | 0              |
| Careline - Business plan                          | 10,000                      | 0                                | 0                | 10,000           |                  |                |                |                |
| <b>Community Totals</b>                           | <b>6,541,900</b>            | <b>3,721,100</b>                 | <b>474,200</b>   | <b>591,800</b>   | <b>433,000</b>   | <b>483,000</b> | <b>484,100</b> | <b>354,700</b> |

| Project   | Total<br>Approved<br>Budget | Total Prior<br>Years<br>Payments | 2016/17          | 2017/18          | 2018/19          | 2019/20          | 2020/21          | 2021/22          |
|---|-----------------------------|----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|   | £                           | £                                | £                | £                | £                | £                | £                | £                |
| <b><u>Finance &amp; Governance</u></b>                |                             |                                  |                  |                  |                  |                  |                  |                  |
| Finance Management System (FMS)                       | 268,300                     | 195,800                          | 72,500           | 0                | 0                | 0                | 0                | 0                |
| Northgate Information at Work                         | 56,100                      | 0                                | 56,100           | 0                | 0                | 0                | 0                | 0                |
| <b>Finance &amp; Governance Totals</b>                | <b>324,400</b>              | <b>195,800</b>                   | <b>128,600</b>   | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| <b><u>Housing &amp; Environment</u></b>               |                             |                                  |                  |                  |                  |                  |                  |                  |
| Mandatory Disabled Facilities Grants                  | 8,942,500                   | 5,017,500                        | 600,000          | 665,000          | 665,000          | 665,000          | 665,000          | 665,000          |
| Beach Management Plan Works                           | 2,613,500                   | 1,179,100                        | 584,400          | 212,500          | 212,500          | 212,500          | 212,500          | 0                |
| Discretionary Private Sector Renewal Grants and Loans | 1,769,300                   | 994,400                          | 208,100          | 150,000          | 150,000          | 150,000          | 116,800          | 0                |
| Affordable Housing Grant Fund                         | 1,371,300                   | 0                                | 135,000          | 950,000          | 210,000          | 76,300           | 0                | 0                |
| Chichester Warm Homes Initiative                      | 257,200                     | 53,900                           | 99,400           | 52,900           | 51,000           | 0                | 0                | 0                |
| Rural Enabler Post (Home finder scheme)               | 105,000                     | 66,100                           | 35,900           | 3,000            | 0                | 0                | 0                | 0                |
| Coast Protection at Lifeboat Way, Selsey              | 175,000                     | 161,600                          | 13,400           | 0                | 0                | 0                | 0                | 0                |
| Homeless Prevention Fund                              | 50,000                      | 7,400                            | 8,500            | 8,500            | 8,600            | 8,500            | 8,500            | 0                |
| Under-Occupied HydeMartlet Properties                 | 66,000                      | 40,200                           | 2,500            | 5,000            | 5,000            | 5,800            | 7,500            | 0                |
| Affordable Housing Capital Fund                       | 2,980,400                   | 480,400                          | 0                | 500,000          | 500,000          | 500,000          | 500,000          | 500,000          |
| Rural Housing Fund                                    | 1,500,000                   | 1,040,500                        | 0                | 200,000          | 259,500          | 0                | 0                | 0                |
| Electric Vehicle Charging Points                      | 143,900                     | 0                                | 0                | 143,900          | 0                | 0                | 0                | 0                |
| Home Extensions & Conversions (for Hyde properties)   | 200,000                     | 42,700                           | 0                | 35,000           | 35,000           | 87,300           | 0                | 0                |
| Selsey Haven - Contribution towards feasibility study | 25,000                      | 0                                | 0                | 25,000           | 0                | 0                | 0                | 0                |
| <b>Housing &amp; Environment Totals</b>               | <b>20,199,100</b>           | <b>9,083,800</b>                 | <b>1,687,200</b> | <b>2,950,800</b> | <b>2,096,600</b> | <b>1,705,400</b> | <b>1,510,300</b> | <b>1,165,000</b> |
| <b><u>Planning</u></b>                                |                             |                                  |                  |                  |                  |                  |                  |                  |
| Tangmere Strategic Development Location               | 100,000                     | 0                                | 30,000           | 50,000           | 20,000           | 0                | 0                | 0                |
| Development Plan                                      | 1,081,400                   | 836,200                          | 11,200           | 100,000          | 134,000          | 0                | 0                | 0                |
| Local Plan  | 800,000                     | 0                                | 50,000           | 250,000          | 250,000          | 250,000          | 0                | 0                |
| <b>Planning Totals</b>                                | <b>1,981,400</b>            | <b>836,200</b>                   | <b>91,200</b>    | <b>400,000</b>   | <b>404,000</b>   | <b>250,000</b>   | <b>0</b>         | <b>0</b>         |
| <b><u>Contract</u></b>                                |                             |                                  |                  |                  |                  |                  |                  |                  |
| Northgate Car Park - "Changing Place"                 | 25,000                      | 300                              | 24,700           | 0                | 0                | 0                | 0                | 0                |
| Priory Park - Phase 1 options appraisal               | 30,000                      | 0                                | 0                | 30,000           | 0                | 0                | 0                | 0                |
| Closed Cemeteries - Essential structural repairs      | 65,000                      | 0                                | 0                | 65,000           | 0                | 0                | 0                | 0                |
| <b>Contract Totals</b>                                | <b>120,000</b>              | <b>300</b>                       | <b>24,700</b>    | <b>95,000</b>    | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |

| Project  | Total<br>Approved<br>Budget | Total Prior<br>Years<br>Payments | 2016/17          | 2017/18           | 2018/19          | 2019/20          | 2020/21          | 2021/22          |
|--|-----------------------------|----------------------------------|------------------|-------------------|------------------|------------------|------------------|------------------|
|  | £                           | £                                | £                | £                 | £                | £                | £                | £                |
| <b><u>Infrastructure Business Plan - funded from CIL</u></b> |                             |                                  |                  |                   |                  |                  |                  |                  |
| CIL Parish payments  | 22,100                      | 0                                | 22,100           | 0                 | 0                | 0                | 0                | 0                |
| <b>Ambulance (project 533)</b>                               | <b>18,400</b>               | <b>0</b>                         | <b>18,400</b>    | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| Enhancements to Lavant Biodiversity Area (184)               | 50,000                      | 0                                | 0                | 10,000            | 40,000           | 0                | 0                | 0                |
| Brandy Hole Copse (196)                                      | 10,000                      | 0                                | 0                | 10,000            | 0                | 0                | 0                | 0                |
| School places E-W Chichester (330)                           | 800,000                     | 0                                | 0                | 0                 | 800,000          | 0                | 0                | 0                |
| School access improvements - Chi (657)                       | 50,000                      | 0                                | 0                | 0                 | 50,000           | 0                | 0                | 0                |
| <b>Smarter Choices Bike It Project (350)</b>                 | <b>0</b>                    | <b>0</b>                         | <b>0</b>         | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>         |
| School Places Bourne (331)                                   | 800,000                     | 0                                | 0                | 0                 | 0                | 800,000          | 0                | 0                |
| School access improvements - Bourne (660)                    | 50,000                      | 0                                | 0                | 0                 | 0                | 50,000           | 0                | 0                |
| School places north of district (536)                        | 80,000                      | 0                                | 0                | 0                 | 0                | 80,000           | 0                | 0                |
| School access improvements - north of district (661)         | 50,000                      | 0                                | 0                | 0                 | 0                | 50,000           | 0                | 0                |
| Sustainable transport corridor - Portfield (656)             | 500,000                     | 0                                | 0                | 0                 | 0                | 25,000           | 50,000           | 425,000          |
| Sustainable transport corridor - Westhampnett (353)          | 500,000                     | 0                                | 0                | 0                 | 0                | 25,000           | 50,000           | 425,000          |
| School places Manhood Peninsula (332)                        | 800,000                     | 0                                | 0                | 0                 | 0                | 0                | 800,000          | 0                |
| School access improvements - Manhood (659)                   | 50,000                      | 0                                | 0                | 0                 | 0                | 0                | 50,000           | 0                |
| Medical Centre West of Chichester (398)                      | 1,300,000                   | 0                                | 0                | 0                 | 0                | 0                | 1,300,000        | 0                |
| Local land drainage East Beach Sea Outfall (293)             | 100,000                     | 0                                | 0                | 0                 | 0                | 0                | 100,000          | 0                |
| <b>IBP Totals</b>  | <b>5,180,500</b>            | <b>0</b>                         | <b>40,500</b>    | <b>20,000</b>     | <b>890,000</b>   | <b>1,030,000</b> | <b>2,350,000</b> | <b>850,000</b>   |
|  |                             |                                  |                  |                   |                  |                  |                  |                  |
| Asset Replacement Programme                                  | 0                           | 0                                | 2,781,000        | 2,112,600         | 778,000          | 961,000          | 1,153,000        | 1,155,000        |
|  |                             |                                  |                  |                   |                  |                  |                  |                  |
| <b>Asset Replacement Programme Total</b>                     | <b>0</b>                    | <b>0</b>                         | <b>2,781,000</b> | <b>2,112,600</b>  | <b>778,000</b>   | <b>961,000</b>   | <b>1,153,000</b> | <b>1,155,000</b> |
|  |                             |                                  |                  |                   |                  |                  |                  |                  |
| <b>Total Capital Projects</b>                                | <b>53,765,000</b>           | <b>22,774,000</b>                | <b>7,858,900</b> | <b>12,903,100</b> | <b>5,718,100</b> | <b>4,429,400</b> | <b>5,497,400</b> | <b>3,524,700</b> |



# **Asset Replacement Projects Programme 2017-18**

## Asset Replacement Programme 2016-2022

| Project                                      | 2016/17          | 2017/18        | 2018/19       | 2019/20       | 2020/21       | 2021/22        |
|--|------------------|----------------|---------------|---------------|---------------|----------------|
|  | £                | £              | £             | £             | £             | £              |
| <b><u>Commercial</u></b>                     |                  |                |               |               |               |                |
| ADC Refurbishment                            | 327,300          | 130,000        | 0             | 0             | 0             | 0              |
| ADC - Structural Replacement                 | 280,000          | 0              | 0             | 0             | 0             | 0              |
| Pay and Display Machine replacement          | 191,000          | 0              | 0             | 0             | 0             | 109,000        |
| ADC - Lighting replacement                   | 120,000          | 40,000         | 0             | 0             | 0             | 0              |
| Westgate - Carbon Trust 2014                 | 103,000          | 0              | 0             | 0             | 0             | 0              |
| Westgate - Oriel Window Replacement          | 20,000           | 0              | 0             | 0             | 0             | 0              |
| Westgate - New pool heat exchangers          | 19,900           | 0              | 0             | 0             | 0             | 0              |
| CCTV - Camera Replacement Costs              | 15,000           | 15,000         | 15,000        | 15,000        | 15,000        | 15,000         |
| Public Convenience Demolition - Priory Road  | 7,700            | 0              | 0             | 0             | 0             | 0              |
| ADC - Concrete Repairs and Protection Works  | 0                | 250,000        | 0             | 0             | 0             | 0              |
| Westgate LC - Auto & manual door replacement | 0                | 30,000         | 0             | 0             | 0             | 0              |
| Bourne LC - Air conditioning replacement     | 0                | 20,000         | 0             | 0             | 0             | 0              |
| Novium - Lighting replacement                | 0                | 20,000         | 0             | 0             | 0             | 0              |
| Novium - Internal floors & ceilings          | 0                | 13,000         | 0             | 0             | 0             | 0              |
| Westgate LC - Pool hall refurbishment        | 0                | 0              | 50,000        | 0             | 0             | 0              |
| Westgate LC - Replace curtain walling        | 0                | 0              | 0             | 40,000        | 0             | 0              |
| Novium - Flat roof repairs                   | 0                | 0              | 0             | 8,000         | 0             | 0              |
| Novium - Mechanical pumps                    | 0                | 0              | 0             | 0             | 6,000         | 0              |
| ADC Pump Replacement                         | 0                | 0              | 0             | 0             | 0             | 10,000         |
|  |                  |                |               |               |               |                |
| <b>Commercial Totals</b>                     | <b>1,083,900</b> | <b>518,000</b> | <b>65,000</b> | <b>63,000</b> | <b>21,000</b> | <b>134,000</b> |
| <b><u>Business Improvement</u></b>           |                  |                |               |               |               |                |
| Telephone System                             | 283,900          | 0              | 0             | 0             | 0             | 0              |
| Oracle Server Rationalisation                | 34,800           | 34,800         | 0             | 0             | 0             | 0              |
| Website Gateway Infrastructure               | 33,500           | 33,400         | 0             | 0             | 0             | 0              |
| Laptop Replacement                           | 39,000           | 62,000         | 62,000        | 62,000        | 62,000        | 62,000         |
| EPH Lift Replacement                         | 35,000           | 0              | 0             | 0             | 0             | 0              |
| Exchange upgrade                             | 30,000           | 0              | 0             | 0             | 0             | 30,000         |
| Exchange 2010                                | 26,300           | 0              | 0             | 0             | 0             | 0              |

| Project                                      | 2016/17 | 2017/18 | 2018/19 | 2019/20 | 2020/21 | 2021/22 |
|--|---------|---------|---------|---------|---------|---------|
|  | £       | £       | £       | £       | £       | £       |
| Network Hardware                             | 24,000  | 24,000  | 24,000  | 24,000  | 24,000  | 24,000  |
| Citrix Upgrade                               | 20,700  | 15,000  | 0       | 0       | 15,000  | 0       |
| Software Application Upgrades (IDOX upgrade) | 20,000  | 20,000  | 20,000  | 20,000  | 20,000  | 20,000  |
| Sharepoint                                   | 20,000  | 0       | 0       | 0       | 0       | 0       |
| Remote Access VPN                            | 15,000  | 15,000  | 15,000  | 15,000  | 15,000  | 15,000  |
| SAN Additional Storage                       | 15,000  | 0       | 0       | 0       | 15,000  | 0       |
| EPH - Auto door replacement                  | 12,000  | 8,000   | 0       | 0       | 0       | 0       |
| EPH Air Conditioning Replacement             | 11,200  | 20,000  | 0       | 0       | 0       | 0       |
| EPH Internal Floors & Ceilings               | 10,000  | 130,000 | 0       | 0       | 10,000  | 0       |
| Lagan Upgrade                                | 10,000  | 10,000  | 10,000  | 10,000  | 10,000  | 10,000  |
| EPH Office Furniture and Chairs              | 10,000  | 10,000  | 10,000  | 10,000  | 10,000  | 10,000  |
| CMS upgrade                                  | 10,000  | 0       | 0       | 10,000  | 0       | 0       |
| EPH Lighting Replacement                     | 10,000  | 0       | 0       | 0       | 0       | 0       |
| VM Ware (Virtual Servers)                    | 9,000   | 9,000   | 9,000   | 9,000   | 9,000   | 9,000   |
| PSN / Compliance Health Checks               | 7,000   | 7,000   | 7,000   | 7,000   | 7,000   | 7,000   |
| Scanners                                     | 6,000   | 0       | 0       | 0       | 0       | 0       |
| EPH LGF Toilet Refurbishment                 | 5,000   | 0       | 0       | 0       | 0       | 0       |
| Printers                                     | 0       | 15,000  | 0       | 0       | 0       | 0       |
| Website Enhancements - Channel Shift         | 0       | 11,400  | 0       | 0       | 0       | 0       |
| Relocation of Relate/CAB from Theatre Lane   | 0       | 38,000  | 0       | 0       | 0       | 0       |
| EPH - Access / door control system           | 0       | 35,000  | 0       | 0       | 0       | 0       |
| Upgrade active directory                     | 0       | 25,000  | 0       | 0       | 0       | 0       |
| EPH Members Kitchen Refurbishment            | 0       | 12,000  | 0       | 0       | 0       | 0       |
| EPH CCTV Upgrade                             | 0       | 10,000  | 0       | 0       | 0       | 0       |
| Website Enhancements / Astun / NDL Hardware  | 0       | 10,000  | 0       | 0       | 0       | 0       |
| EPH - Flat roof repairs                      | 0       | 10,000  | 0       | 0       | 0       | 0       |
| SAN Infrastructure                           | 0       | 0       | 55,000  | 0       | 0       | 0       |
| iWorld (SUN Server)                          | 0       | 0       | 53,000  | 0       | 0       | 0       |
| Uniform (SUN Server)                         | 0       | 0       | 53,000  | 0       | 0       | 0       |
| CRM (SUN Server)                             | 0       | 0       | 53,000  | 0       | 0       | 0       |
| Contact Centre Switch                        | 0       | 0       | 25,000  | 0       | 0       | 0       |
| ICT Business Continuity                      | 0       | 0       | 20,000  | 0       | 0       | 20,000  |
| SQL Server Licences                          | 0       | 0       | 15,000  | 0       | 0       | 15,000  |
| Wireless Servers                             | 0       | 0       | 15,000  | 0       | 0       | 0       |
| EPH - UPS batteries                          | 0       | 0       | 12,000  | 0       | 0       | 12,000  |

| Project  | 2016/17        | 2017/18        | 2018/19        | 2019/20        | 2020/21        | 2021/22        |
|--|----------------|----------------|----------------|----------------|----------------|----------------|
|  | £              | £              | £              | £              | £              | £              |
| Website upgrade                                | 0              | 0              | 0              | 130,000        | 0              | 0              |
| GIS Intranet Mapping Licences                  | 0              | 0              | 0              | 30,000         | 0              | 0              |
| Corporate Backups                              | 0              | 0              | 0              | 20,000         | 0              | 0              |
| VoIP Handsets                                  | 0              | 0              | 0              | 10,000         | 10,000         | 0              |
| Network Monitoring Equipment                   | 0              | 0              | 0              | 10,000         | 0              | 0              |
| EPH - Folding machine                          | 0              | 0              | 0              | 10,000         | 0              | 0              |
| EPH - Breakout area TV's                       | 0              | 0              | 0              | 1,000          | 0              | 0              |
| EPH - Fire alarm & electric lighting           | 0              | 0              | 0              | 0              | 60,000         | 0              |
| EPH - New boiler plant                         | 0              | 0              | 0              | 0              | 50,000         | 0              |
| EPH - Electricity distribution boards & cables | 0              | 0              | 0              | 0              | 40,000         | 0              |
| EPH - Internal floors                          | 0              | 0              | 0              | 0              | 10,000         | 0              |
| EPH - Pitched roof repairs                     | 0              | 0              | 0              | 0              | 0              | 20,000         |
|  |                |                |                |                |                |                |
| <b>Business Improvement Totals</b>             | <b>697,400</b> | <b>564,600</b> | <b>458,000</b> | <b>378,000</b> | <b>367,000</b> | <b>254,000</b> |
| <b><u>Community</u></b>                        |                |                |                |                |                |                |
| MUGA Whyke - Resurface                         | 15,000         | 0              | 0              | 0              | 0              | 0              |
| Careline UPS System - Batteries                | 6,000          | 0              | 0              | 0              | 0              | 0              |
| Careline - Air conditioning                    | 0              | 6,000          | 0              | 0              | 0              | 0              |
| Careline - Floor finishes                      | 0              | 5,000          | 0              | 0              | 0              | 0              |
| Foreshores - Floatation suits                  | 0              | 0              | 3,000          | 0              | 0              | 0              |
| Careline - UPS System Complete replacement     | 0              | 0              | 0              | 8,000          | 0              | 0              |
| MUGA Florence Road - Resurface                 | 0              | 0              | 0              | 0              | 25,000         | 0              |
| Play area and Leisure facilities               | 0              | 0              | 0              | 0              | 0              | 40,000         |
| South Pond - Revetments replacement            | 0              | 0              | 0              | 0              | 0              | 20,000         |
|  |                |                |                |                |                |                |
| <b>Community Totals</b>                        | <b>21,000</b>  | <b>11,000</b>  | <b>3,000</b>   | <b>8,000</b>   | <b>25,000</b>  | <b>60,000</b>  |
| <b><u>Housing &amp; Environment</u></b>        |                |                |                |                |                |                |
| Air Quality Station, Orchard Street            | 20,000         | 0              | 0              | 0              | 0              | 0              |
| Farmers Market Canopies                        | 10,000         | 0              | 10,000         | 0              | 10,000         | 0              |
| Sound Level Meter                              | 9,000          | 0              | 9,000          | 0              | 9,000          | 0              |
| Air Conditioning Unit Orchard Street           | 1,000          | 0              | 0              | 0              | 0              | 1,000          |

| Project  | 2016/17          | 2017/18          | 2018/19        | 2019/20        | 2020/21          | 2021/22          |
|--|------------------|------------------|----------------|----------------|------------------|------------------|
|  | £                | £                | £              | £              | £                | £                |
| Air Conditioning Unit A27                        | 0                | 0                | 2,000          | 0              | 0                | 0                |
| Westward House - Fire alarm & emergence lighting | 0                | 5,000            | 0              | 0              | 0                | 0                |
| Westward House - Laundry equipment               | 0                | 0                | 5,000          | 0              | 0                | 0                |
| Photometer                                       | 0                | 0                | 0              | 1,000          | 0                | 0                |
| PM10 TEOM Analyser                               | 0                | 0                | 0              | 0              | 10,000           | 0                |
| Ozone Analyser - Lodsworth                       | 0                | 0                | 0              | 0              | 10,000           | 0                |
|  |                  |                  |                |                |                  |                  |
| <b>Housing &amp; Environment Totals</b>          | <b>40,000</b>    | <b>5,000</b>     | <b>26,000</b>  | <b>1,000</b>   | <b>39,000</b>    | <b>1,000</b>     |
| <b><u>Contract</u></b>                           |                  |                  |                |                |                  |                  |
| CCS / Non CCS Vehicle Replacement                | 846,700          | 480,000          | 104,000        | 356,000        | 579,000          | 689,000          |
| Westhampnett Depot Refurbishment                 | 90,000           | 98,000           | 0              | 0              | 0                | 0                |
| Vehicle Workshops - Equipment Replacement        | 2,000            | 2,000            | 2,000          | 2,000          | 2,000            | 2,000            |
| Bracklesham Bay Public Convenience               | 0                | 325,000          | 0              | 0              | 0                | 0                |
| Tower Street Chichester Public Convenience       | 0                | 80,000           | 0              | 0              | 0                | 0                |
| Marine Drive Selsey Public Convenience           | 0                | 12,000           | 0              | 0              | 0                | 0                |
| Fuel Tank Replacement                            | 0                | 10,000           | 0              | 0              | 0                | 15,000           |
| Vehicle workshop - Vehicle pit covers            | 0                | 7,000            | 0              | 0              | 0                | 0                |
| Northgate Chichester Public Convenience          | 0                | 0                | 120,000        | 0              | 0                | 0                |
| Market Road Chichester Public Convenience        | 0                | 0                | 0              | 120,000        | 0                | 0                |
| Depot refurbishment - Air heaters                | 0                | 0                | 0              | 22,000         | 0                | 0                |
| Vehicle workshop - Vehicle pit jacks             | 0                | 0                | 0              | 6,000          | 0                | 0                |
| Vehicle workshop - Smoke / Emissions tester      | 0                | 0                | 0              | 5,000          | 0                | 0                |
| Bosham Public Convenience                        | 0                | 0                | 0              | 0              | 120,000          | 0                |
|  |                  |                  |                |                |                  |                  |
| <b>Contract Totals</b>                           | <b>938,700</b>   | <b>1,014,000</b> | <b>226,000</b> | <b>511,000</b> | <b>701,000</b>   | <b>706,000</b>   |
| <b>Total Asset Replacement Fund</b>              | <b>2,781,000</b> | <b>2,112,600</b> | <b>778,000</b> | <b>961,000</b> | <b>1,153,000</b> | <b>1,155,000</b> |