

Parking Services

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Parking Services Manager

Car Parks (Off-Street)



- 29 Car Parks, over 6,000 spaces
- City and Rural areas
- Range of tariffs, Season tickets
- 90 machines, range of payment methods
- Blue Badge provision
- Park and Ride
- Sloe Fayre



On-Street



- Cover 300 square miles
- 100km lines on street (extended an additional 10,000m)
- All yellow line restrictions and other restrictions and Controlled Parking Zone – determined by WSCC
- Controlled Parking Zone (11 zones, 1,500 permits)
- Residents Visitor Permits (daily, weekly, two hourly)
- On-Street Pay and Display machines
- Bay Suspensions
- Dispensations

Why enforce?



To make roads safer, to reduce congestion and to ensure that the limited parking space is allocated fairly. Non-compliance with these regulations impacts on the road users including pedestrians.



2006 – Worthing

How do we enforce?



- Follow Secretary of State guidance under Traffic Management Act 2004
- 9 fully trained Civil Enforcement Officers
- Issue Penalty Charge Notices (PCNs) - £70 or £50
- Firm, fair and consistent
- Intelligent-led enforcement
- No targets, but efficiency and compliance important.

Appeal Process



Notice Processing Team – fully trained – consider appeals.

Three stages:

- First Stage Appeal – discount period of 14 days
- Second Stage Appeal – Considered by different staff
- Traffic Penalty Tribunal (phone, face to face, correspondence)

Grounds where a PCN may be challenged



The TMA 2004 gives reasons where a Penalty Charge Notice may be challenged:

1. The alleged contravention did not take place
2. The penalty charge exceeds the amount applicable
3. The Traffic Regulation Order which is alleged to have been contravened is invalid
4. There has been a procedural impropriety on the part of the Council
5. I was not the owner of the vehicle at the time of the alleged contravention
6. The vehicle was parked by a person who was in control of it without my consent.
7. The Enforcement Officer was prevented from serving the Penalty Charge Notice.
8. The Penalty Charge Notice was paid either in full or at the discounted rate within the discount period.
9. We are a hire firm and the person hiring the vehicle has signed a statement accepting liability

Additional reasons for challenge



10. The vehicle was broken down. An independent receipt/report for work carried out should support this. E.g. (AA, RAC or similar).

11. The vehicle was legitimately loading/unloading. A receipt or the relevant paperwork should support this.

12. Production of a valid pay and display ticket/season ticket/residents permit for the relevant contravention.

13. Production of a valid Blue Badge (on first occasion).

14. There are compelling, mitigating or compassionate grounds depending on circumstances and supporting evidence.

Working in Partnership



- WSCC determine the 'rules' on-street, CDC enforce
- CDC 'rules' in car parks
- Sussex Police powers
- WSCC Travel Liaison Officer for Schools
- Parishes, neighbourhoods and community groups
- Parking Forum

Questions?