



Community Infrastructure Levy

Draft Charging Schedule

Regulation 16

Statement of Representations Procedure

Chichester District Council intends to submit a Community infrastructure Levy (CIL) Draft Charging Schedule for public examination, under Section 212 of the Planning Act 2008 (as amended by Section 114 of the Localism Act 2011).

In accordance with the Community Infrastructure Levy Regulations (2010), Chichester District Council has published the following documents for consultation:

- The Chichester CIL Draft Charging Schedule including Draft Regulation 123 list and Payment by Instalments Policy
- Evidence to support the Chichester CIL Draft Charging Schedule
- This Statement of Representations Procedure

Representations on the Draft Charging Schedule must be made **in writing** within the specified period from **9.00am Friday 21 November 2014 to be received no later than 5.00pm Monday 5 January 2015**.

Anonymous comments or comments received outside these dates and times will not be accepted.

Comments can be made on the Draft Charging Schedule on our consultation portal:

<http://chichester-consult.limehouse.co.uk/portal/> (Preferred).

Alternatively, the document and official response forms can be downloaded from the Council's website, <http://www.chichester.gov.uk/article/24660/Community-Infrastructure-Levy-CIL> and returned by email to: planningpolicy@chichester.gov.uk. Making your representation online will help us to save paper and time.

If you don't have internet access, response forms can be collected at any of the Council offices and returned to: Planning Policy, Chichester District Council, East Pallant House, 1 East Pallant, Chichester PO19 1TY.

Following the consultation period, the Draft Charging Schedule, together with the representations received, will be submitted to the Examiner prior to an Examination being held.

Please note that copies of all comments will be made available for the public to view (including your name, but will not include any personal addresses or signatures), and therefore cannot be treated as confidential.

Organisations and individuals making representations may request the right to be heard at the examination. Such a request must be made in writing and received within the specified period for making representations.

If you would like to be notified of the submission of the CIL Draft Charging Schedule, receipt of the examiner's report or the approval of the Charging Schedule please indicate this on your response.

Location of documents for Inspection

Further information relating to the CIL and copies of the evidence base are available to view on the Council's website:

<http://www.chichester.gov.uk/article/24660/Community-Infrastructure-Levy-CIL>

Hard copies are available to purchase upon request from the Planning policy team at Chichester District Council by telephoning 01243 534571 or emailing planningpolicy@chichester.gov.uk

In addition, hard copies of the documentation are available to view in the District Council's Main Office, Area Offices and at local libraries during opening hours.

Chichester District Council

East Pallant House

1 East Pallant

Chichester

PO19 1TY

(08:45–17:10 Mon – Thurs/ 08:45–17:00 Fri) (excluding 25 Dec 2014 to 1 Jan 2015)

Midhurst Area Office

North Street

Midhurst

GU29 9DW

(09:00-12:30/13:30-17.00 Mon-Fri) (excluding 25 Dec 2014 to 1 Jan 2015)

Selsey Area Office

55 High Street

Selsey

PO20 0RB

(09:00-16:00 Mon-Fri) (excluding 25 Dec 2014 to 1 Jan 2015)

Reference copies of the Draft Charging Schedule have been placed in all District libraries, and Billingshurst library in Horsham District. Opening times for the libraries can be found at: http://www.westsussex.gov.uk/leisure/libraries/find_a_library.aspx