

**Lavant Valley Partnership  
Minutes of meeting – 2<sup>nd</sup> September 2014  
West Dean House, West Dean, Chichester PO18 0QZ**

Agenda Item	Notes
<p>1. Welcome, minutes and introductions.</p>	<p>Cllr. Potter welcomed members of the Lavant Valley Partnership (LVP) to the forum meeting and thanked West Dean House for hosting.</p> <p><b>Present:</b>  Henry Potter – Boxgrove Ward and LVP District Council representative;  Kate Beach – Tangmere  Simon Oakley – Tangmere Ward  Adrian Blades – Lavant  Andrew Smith – Lavant Ward  Bob Holman – Westhampnett  Steve Corbett – West Dean  David Kendall – West Dean  Sjoerd Schuyleman – Oving  Louise Shaw – Boxgrove  Jeremy Hunt – Chichester North Ward  Graham Olway – West Sussex County Council  Steve Hansford – Chichester District Council  Matt Gover – LVP Co-ordinator, Chichester District Council</p> <p><b>Apologies:</b>  Roger Birkett - Tangmere  Hilary Nation - Tangmere  John Ruffell – West Dean  Jon Bailie – East Dean  Judy Rumke - Singleton</p> <p><b>Minutes of last meeting:</b>  The minutes of the previous meeting, held on 11 March 2014, were approved.</p>

<p>2. Educational implications for growth – Graham Olway – West Sussex County Council</p>	<p>Graham Olway, Principal Manager Capital Planning &amp; Projects Capital &amp; Infrastructure was welcomed to the meeting. Graham introduced himself and discussed his role at West Sussex County Council and the work of his team.</p> <p>Graham explained pupil places and how exact numbers was somewhat of a lottery. He mentioned how they use Census data in terms of new children being born as well as small and large housing developments to determine numbers of children predicted to be in a certain area. He explained that 1,000 new homes would constitute a 1 form entry primary from years R to 7.</p> <p>He stated he wants to attend as many local meetings, forums or community groups as possible to ascertain the views of local people. He mentioned a recent consultation at Tangmere as an example. He mentioned that conversations with local communities helps deliver local need and these are needed some time in advance. He mentioned that the Lavant Valley in particular is in a continual state of flux and change.</p> <p>He mentioned Section 106 and the Community Infrastructure Levy as funding streams to ensure that these monies are used for local provision. A booklet for information regarding planning school places is due for an update next Spring.</p> <p>Graham mentioned how his team is keen to work with all the district and borough councils in West Sussex as well as parish councils, in a partnership way as they have on-the-ground information. He also insisted local plan at Chichester District Council is a vital document in planning for the future.</p> <p><b>Questions were raised</b> regarding the stage at which West Sussex County Council has dialogue with a developer and in particular school places at Westhampnett and Tangmere, with regards to numbers of children.</p> <p>Graham replied, stating that the County Council is keen to work with developers as soon as possible in order to ‘pin them down’. He stated that Improving facilities is paramount as well as providing new places if need is there, making sure there was ‘appropriate provision’ available. He also added that expanding a catchment area is another option.</p> <p>Jeremy Hunt and Graham Olway added that building a new school is not automatic; funds from a previous site sale would be returned to West Sussex County Council. If the site is an academy then, there are some options available.</p> <p>They also answered a question on school selection, and they stated that pupils are selected by the admissions policy. They also discussed the element of the new free school in Chichester which would have more control on their admissions.</p>
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	<p>They both answered a question regarding a primary school for Graylingwell; by saying there is no commitment for now. However, If the need becomes apparent a new primary school will be explored.</p> <p>A question was raised on the build rates on Westhampnett and Shopwhyke, reaching the threshold before options on site expires. Graham replied by saying that it is very rare to return the option of land.</p> <p>In terms of secondary school places, Graham mentioned there was a lot more information available and a secondary school site would need a significant increase of housing. A national picture shows a growth in extra secondary school places, including special school places.</p> <p>A question was raised regarding the direction that people may travel to secondary school, particularly with development East of Chichester and Barnham, increasing people to travel away from Chichester. Graham replied that West Sussex County Council can show provision locally and that people had individual preferences on which schools they could choose.</p> <p>Jeremy Hunt explained the peak of secondary school numbers is likely to be in 2021, he reiterated the importance of the Chichester District Council local plan. He said definite numbers on development were 'up in the air'. He insisted that the local plan meant the County Council could plan with certainty.</p> <p>A question was asked on smaller primary schools, Jeremy and Graham insisted that there is no policy to grow small primary schools, but each school may have individual requirements or aspirations.</p> <p>A question on Chichester free-school was raised regarding catchment areas and impacting on other school places. Graham replied by saying he knew of no concerns and the free school has increased provision in the Chichester area.</p>
<p>3. Census 2011 statistics for the Lavant Valley – Matt Gover – Chichester District Council</p>	<p>Matt Gover, Corporate Information Officer was welcomed to the meeting as a speaker and as the new Lavant Valley Partnership co-ordinator. Matt introduced himself and his work in Steve Hansford's team.</p> <p>Matt discussed the background of Census 2011 and how Chichester District has bucked some national trends from the change of Census 2001. Matt mentioned that the Government had recently announced that a decision on Census 2021 had been made and that it would be a predominantly online based Census.</p>

	<p>He mentioned that some parishes were statistically too small this time around and had merged with neighbouring parishes. He also highlighted some headline topics that made the district unique; these included single person households, self-employment and people providing unpaid care for 1-19 hours a week.</p> <p>He showed the different geographical levels of data available to Chichester District Council and then presented population, household and dwelling information for each parish in the Lavant Valley. This showed changes from 2001 to 2011, highlighting number and percentage increases.</p> <p>Matt showed how parishes in the Lavant Valley related to the headline topics for the district (Single person households, self-employment and people providing unpaid care 1-19 hours a week.).</p> <p>Matt highlighted how to access Census 2011 data via Chichester District Council’s website and showed ways that the data had been used, in particular as evidence for neighbourhood plans, funding applications and Section 106 as well as providing a portrait of your area.</p> <p><b>Questions were raised</b> regarding open space and persons per dwelling, concerns were raised that a district average would not reflect areas with high 2<sup>nd</sup> home density and areas with higher population density may require more open space. Matt advised that this question had been worked through the Planning Policy team at Chichester District Council and he had been working with officers on the methodology of this equation.</p> <p>A question was raised concerning the new self-selecting electoral roll; Steve Hansford advised that this was a different issue to the Census 2011. A general comment was raised regarding older people and care homes, urging a community policy for elderly care. A discussion then took place regarding the local carers award.</p> <p>A question regarding commercial vehicles for people self-employed and car and van availability datasets was raised. Matt advised that he would look into this issue and query this with the Office For National Statistics. A question was raised regarding information for Oving Parish, Matt advised that he will gather all this information and send to the relevant parish councillor.</p>
<p>4. Items for future meetings</p>	<p>Steve Hansford updated the partnership on the contractor for fixed Gypsy and Traveller sites. An update on each Parish’s neighbourhood plan was also requested.</p> <p>A lengthy conversation continued about footpaths and bridleways in all parishes and who owns and maintains them. An example of voluntary groups was made to illustrate how the community has worked on this issue; a discussion on times of cutting brambles followed this discussion. Speakers were requested on this issue.</p>

	Other requests for speakers include flooding, internal drainage districts and the Environment Agency in relation to rivers.
5. A.O.B	<p>Oving lights campaign – representations have been made to Tangmere and Boxgrove parish councils and the planning application has been acknowledged. The campaign is on-going and information will shortly be placed on Chichester District Council’s website.</p> <p>Jeremy Hunt mentioned the West Sussex County Council survey – ‘What Matters to You’ which can be accessed at <a href="http://www.westsussex.gov.uk/whatmatters">www.westsussex.gov.uk/whatmatters</a> he urged forum members to fill in the survey and promote across their respective parish councils.</p> <p>Steve Hansford advised he was filling in as Head of Service for this meeting and that Jane Dodsworth and Louise Rudziak would share the forum. It is to be noted that Louise Rudziak has agreed to attend the next meeting on Thursday 27<sup>th</sup> November at Boxgrove Village Hall.</p>
6. Venue for next meeting	Boxgrove Parish Council agreed to host the next meeting on Thursday 27 <sup>th</sup> November 2014.
	<b>Meeting ends.</b>